



DEPARTMENT OF DEFENSE

DEFENSE ACQUISITION UNIVERSITY
OFFICE OF THE PRESIDENT
9820 BELVOIR ROAD
FORT BELVOIR, VA 22060-5565

FEB 7 2014

MEMORANDUM FOR ALL DEFENSE ACQUISITION UNIVERSITY STAFF, FACULTY,
AND STUDENTS

SUBJECT: Sexual Harassment

I am committed to the goal of a work environment free of sexual harassment. Deans, directors, supervisors, and all managers must remain cognizant of their responsibilities to prevent this unacceptable conduct.

Sexual harassment is a form of discrimination that involves unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when (1) submission to or rejection of such conduct is made either explicitly or implicitly a term or condition of a person's job, pay, or career; or (2) submission to or rejection of such conduct by a person is used as a basis for career or employment decisions affecting that person; or (3) such conduct interferes with an individual's performance or creates an intimidating, hostile, or offensive environment.

Individuals who are sexually harassed should make it clear that such behavior is offensive and report the behavior to the appropriate supervisor or Equal Employment Opportunity/Equal Opportunity (EEO/EO) official. The Fort Belvoir EEO number is 703-805-2006. Additional support counseling is available through the Employee Assistance Program or at each local installation. Prompt action will be taken against any military or civilian member who is determined to have engaged in sexual harassment.

I expect all personnel to support my commitment to zero tolerance against sexual harassment at the Defense Acquisition University.

A handwritten signature in black ink, appearing to read "James P. Woolsey".

James P. Woolsey
President