

AT&L Workforce Position Category Description (PCD)

Career Field: Industrial and/or Contract Property Management
Career Path: Not Uniquely Specified
Short Title IND
Category Code: D **Ref:** (a) DoDD 5000.52 dtd 12 Jan 2005
Date Approved: 26 Apr 2016 (b) DoDI 5000.66 dtd 21 Dec 2005
Last Reviewed: 26 Apr 2016 (c) DoD Desk Guide for AT&L Workforce Career Management dtd 10 Jan 2006

Notes:

1. This PCD is intended to assist in determining which AT&L career field/path to assign to an AT&L position per Title 10 sec. 1721. Civilian Series 1103 and their military counterparts noted under Career Codes are always designated as acquisition and in the Industrial and/or Contract Property Management Career Field IAW reference (c).
2. All acquisition positions require management attention with respect to certification requirements and individual development. See reference (c).
3. Critical Acquisition Positions (CAPs) are a subset of acquisition positions and Key Leadership Positions (KLPs), are a subset of CAPs. Both CAPs and KLPs represent positions with responsibility and authority that are critical to the success of a program or effort. These positions require management attention with respect to Acquisition Corps membership, tenure and other specific statutory requirements. See reference (c).

General Acquisition Related Duties: The conceptualization, initiation, design, development, test, contracting, production, deployment, logistical support, modification, and disposal of weapons and other systems, supplies, or services (including construction) to satisfy DoD needs, intended for use in, or in support of, military missions.

AT&L Career Field/Path Specific Duties:

- Develop policies and procedures for Government property management.
- Oversee and manage life cycle processes for Government-owned property being utilized by contractors (i.e., Government property in the possession of contractors and, in some instances, Government-owned contractor-operated plants.)
- Provide advice and assistance on property-related matters during acquisition planning, contract formation, and contract management.
- Review contractor's purchasing system as it pertains to property management.
- Perform investigations of instances of lost, theft, damage or destroyed government property and grant relief or recommend liability.
- Audit the Contractor's Property Management System
- Coordinate and Process Contract Property Disposal Actions
- Ensure timely and cost effective reutilization, sale, and disposal of excess property in the possession of contractors.

Typical Line and Staff Position Titles: Industrial Property Management Specialist, Property Administrator, Industrial Plant Clearance Specialist, Plant Clearance Officer, Contract and Industrial Specialist (if assigned contract property management responsibilities).

Typical Position Locations: DCMA and other acquisition organizations within the service components (e.g., Systems Commands, Materiel Commands, DRPMs. PEOs, as well as organizations/field activities directly supporting such organizations).

Career Codes:

Civilian Personnel		Uniformed Personnel		
OCC Series	Army AOC	Navy AQD	Air Force AFSC	Marine Corps MOS
1103	NONE	NONE	NONE	NONE

Recommended Changes/Updates: Forward to: Director, Learning Capabilities Integration Center (Attn: Dir, Academic Programs), Defense Acquisition University, 9820 Belvoir Road, Suite 3, Fort Belvoir, VA 22060-5565 or call 703-805-4090