

**AT&L Workforce Position Category Description (PCD)**

**Career Field:** Contracting (Including Construction)  
**Career Path:** Not Uniquely Specified  
**Short Title** CON  
**Category Code:** C                      **Ref:** (a) DoDD 5000.52 dtd 12 Jan 2005  
**Date Approved:** 9 Jun 2008                      (b) DoDI 5000.66 dtd 21 Dec 2005  
**Last Reviewed:** 26 Apr 2016                      (c) DoD Desk Guide for AT&L Workforce Career Management dtd 10 Jan 2006

**Notes:**

1. This PCD is intended to assist in determining which AT&L career field/path to assign to an AT&L position per Title 10 sec. 1721. Civilian Series 1102 and their military counterparts as noted under Career Codes are always designated as acquisition and in the Contracting Career Field IAW reference (c)
2. All positions, regardless of location, function or series, requiring a warranted contracting officer above the (Simplified Acquisition Threshold) must be designated as an AT&L position in the contracting career field per 10 USC Chapter 87 sec 1724.
3. All acquisition positions require management attention with respect to certification requirements and individual development. See reference (c).
4. Critical Acquisition Positions (CAPs) are a subset of acquisition positions and Key Leadership Positions (KLPs), are a subset of CAPs. Both CAPs and KLPs represent positions with responsibility and authority that are critical to the success of a program or effort. These positions require management attention with respect to Acquisition Corps membership, tenure and other specific statutory requirements. See reference (c).

**General Acquisition Related Duties:** The conceptualization, initiation, design, development, test, contracting, production, deployment, integrated product support (IPS), modification, and disposal of weapons and other systems, supplies, or services (including construction) to satisfy DoD needs, intended for use in, or in support of, military missions.

**AT&L Career Field/Path Specific Duties:**

- Develop alternatives to produce best value supplies and services, as well as manage all aspects of the life cycle of a contract or other vehicle (e.g., orders, basic ordering agreements etc.)
- Apply statutory and policy procurement-related requirements; support attainment of government socio-economic objectives; conduct market research; acquisition planning; cost and price analysis; solicitation and selection of sources; preparation, negotiation, and award of contracts through various methods to include negotiation; and perform all phases of contract administration, and terminate or close out of contracts.

**Typical Line and Staff Position Titles:** Administrative Contracting Officer, Contract Price and/or Cost Analyst, Contracting Officer, Contract Negotiator, Contract Specialist, Contract Manager, Contract Administrator, Contract Termination Specialist, Small Business Specialist, Procurement Analyst, Procuring Contracting Officer, and Termination Contracting Officer.

**Typical Position Locations:** Any DoD activity/organization performing contracting functions regardless of location.

**Typical Career Codes:**

Civilian Personnel		Uniformed Personnel			
OCC Series	Army AOC	Navy AQD	Air Force AFSC		Marine Corps MOS
1102	FA 51C MOS 51C	ACx	64PX	6C0X1	3006 8057 8060 3044 8058 8856

**Recommended Changes/Updates:** Forward to: Director, Learning Capabilities Integration Center (Attn: Dir, Academic Programs), Defense Acquisition University, 9820 Belvoir Road, Suite 3, Fort Belvoir, VA 22060-5565 or call 703-805-4090