

CERTIFICATION STANDARDS & CORE PLUS DEVELOPMENT GUIDE
CONTRACTING LEVEL3

Type of Assignment	Representative Activities
1 - Operational Contracting	Contracting functions in support of post, camp or stations
2 - Res & Dev	Contracting functions in support of research and development
3 - Sys Acq	Contracting functions in support of systems acquisition, to include all ACAT programs
4 - Logistics and Sustainment	Contracting functions performed by the Defense Logistics Agency or by other offices to sustain weapon systems
5 - Construction/ A&E	Contracting functions in support of construction and/or architect and engineering services
6 - Contingency/ Combat Ops	Contracting functions performed in a contingency or combat environment
7 - Contract Admin Office	Contracting function is primarily focused on contract administration
8 - Contract Cost/Price Analyst	Contracting function is primarily focused on advanced cost/price analysis
9 - Small Bus Specialist	Contracting function is primarily focused on advising small businesses or on strategies for maximizing use of small businesses
10 - Other	Contracting functions that perform a variety of assignments or are at a headquarters, secretariat, or OSD

Core Certification Standards (Required for DAWIA certification.)

Acquisition Training	 ACQ 201A Intermediate Systems Acquisition, Part A
Functional Training	 CON 353 Advanced Business Solutions for Mission Support (R)
	 1 additional course from the Harvard Business Management Modules
	 Effective 1 October 2011 CON 353 will be replaced by CON 360 (to be deployed)
	 Additional requirement will be to select one of the below courses:

	<ul style="list-style-type: none">  ACQ 265 Mission-Focused Services Acquisition (R)  ACQ 370 Acquisition Law (R)  CON 232 Overhead Management of Defense Contracts (R)  CON 334 Advanced Contingency Contracting Officer's Course (R)  CON 235 Advanced Contract Pricing (R)  CON 244 Construction Contracting (R)  CON 250 Fundamentals of Cost Accounting Standards—Part I (R) <p> For more detailed information see USD(AT&L) Memo of 25 Mar 2011 (https://myclass.dau.mil/bbcswebdav/xid-633616_4)</p>
Education	<ul style="list-style-type: none">  At least 24 semester hours in accounting, law, business, finance, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management  Baccalaureate degree (Any Field of Study)
Experience	<ul style="list-style-type: none">  4 years of contracting experience

Unique Position Training Standards	
Level III Contracting personnel assigned to or devoting at least 50 percent of their time in support of an MDAP/MAIS program	 ACQ 201B Intermediate Systems Acquisition, Part B (R)

Core Plus Development Guide (Desired training, education, and experience)	Type of Assignment									
Training	1	2	3	4	5	6	7	8	9	10
ACQ 201B Intermediate Systems Acquisition, Part B (R)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
ACQ 370 Acquisition Law (R)	✓	✓	✓	✓	✓	✓	✓			✓
BCF 102 Fundamentals of Earned Value Management			✓				✓			
CLB 007 Cost Analysis	✓	✓	✓	✓	✓	✓	✓	✓		✓
CLB 011 Budget Policy			✓							

CLB 016 Introduction to Earned Value Management			✓		✓		✓			
CLC 023 Commercial Item Determination Executive Overview	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Education										
 Masters degree in business administration or procurement										
Experience										
 Four (4) additional years of contracting experience										

Notes:

- 1** The Core Certification Standards section lists the training, education, and experience REQUIRED for certification at this level.
- 2** "(R)" following a course title indicates the course is delivered as resident based instruction.
- 5** When preparing your IDP, you and your supervisor should consider the training, education, and experience listed in the Core Plus Development Guide at this and the lower level(s) if not already completed.
- 12** See 10 U.S.C. 1724 (provides for limited exceptions).
- 14** Workforce members assigned to the position(s) identified in the Unique Position Training Standards section should meet the training standard(s) identified within 6 months of assignment.