CERTIFICATION STANDARDS & CORE PLUS DEVELOPMENT GUIDE
CONTRACTING LEVEL II

Type of Assignment	Representative Activities
1 - Operational Contracting	Contracting functions in support of post, camp or stations
2 - Res & Dev	Contracting functions in support of research and development
3 - Sys Acq	Contracting functions in support of systems acquisition to include all ACAT programs
4 - Logistics and Sustainment	Contracting functions performed by the Defense Logistics Agency or by other offices to sustain weapon systems
5 - Construction/ A&E	Contracting functions in support of construction and/or architect and engineering services
6 - Contingency/ Combat Ops	Contracting functions performed in a contingency or combat environment
7 - Contract Admin Office	Contracting function is primarily focused on contract administration
8 - Contract Cost/Price Analyst	Contracting function is primarily focused on advanced cost/price analysis
9 - Small Bus Specialist	Contracting function is primarily focused on advising small businesses or on strategies for maximizing use of small businesses
10 - Other	Contracting functions that perform a variety of assignments or are at a headquarters, secretariat, or OSD

Core Certification Standards (required for DAWIA certification)	
Acquisition Training	**ACQ 101** Fundamentals of Systems Acquisition Management
Functional Training	● **CON 200** Business Decisions for Contracting ● **CON 216** Legal Considerations in Contracting ● **CON 270** Intermediate Cost and Price Analysis **(R)** ● **CON 280** Source Selection and Administration of Service Contracts **(R)** ● **CON 290** Contract Administration and Negotiation Techniques in a Supply Environment **(R)** ● **CLC 051** Managing Government Property in the Possession of Contractors ● **CLC 056** Analyzing Contract Costs ● **HBS 428** Negotiating
Education	● At least 24 semester hours in accounting, law, business, finance, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management ● Baccalaureate degree (Any Field of Study)
Experience	2 years of contracting experience.

Unique Position Training Standards	
Level II Contracting personnel assigned to support a MDAP/MAIS program	● ACQ 201A Intermediate Systems Acquisition, Part A ● ACQ 201B Intermediate Systems Acquisition, Part B **(R)**

Core Plus Development Guide (desired training, education, and experience)	Type of Assignment									
Training	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**

CLC 001 Defense Subcontract Management	✔	✔	✔	✔	✔	✔	✔		✔	✔
CLC 006 Contract Terminations	✔	✔	✔	✔	✔	✔	✔			✔
CLC 007 Contract Source Selection	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 008 Indirect Costs		✔	✔				✔	✔		✔
CLC 013 Services Acquisition	✔	✔	✔	✔	✔	✔	✔	✔		✔
CLC 019 Leveraging DCMA for Program Success			✔				✔			✔
CLC 026 Performance-Based Payments Overview	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 027 Buy American Act	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 031 Reverse Auctioning	✔			✔						
CLC 035 Other Transaction Authority for Prototype Projects: Comprehensive Coverage		✔	✔				✔			
CLC 036 Other Transaction Authority for Prototype Projects Overview	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 039 Contingency Contracting Simulation: Barda Bridge						✔				
CLC 040 Predictive Analysis and Scheduling			✔				✔			✔
CLC 041 Predictive Analysis and Systems Engineering		✔	✔				✔			✔
CLC 042 Predictive Analysis and Quality Assurance			✔				✔			✔
CLC 044 Alternative Dispute Resolution	✔	✔	✔	✔	✔	✔	✔			✔
CLC 047 Contract Negotiation Techniques	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 102 Administration of Other Transactions		✔	✔				✔			
CLC 103 Facilities Capital Cost of Money	✔	✔	✔	✔	✔	✔	✔	✔		✔
CLC 104 Analyzing Profit or Fee	✔	✔	✔	✔	✔	✔	✔	✔		✔
CLC 107 OPSEC Contract Requirements	✔	✔	✔	✔	✔	✔	✔			✔
CLC 108 Strategic Sourcing Overview	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 110 Spend Analysis Strategies	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CLC 112 Contractors Accompanying the Force	✔	✔	✔	✔	✔	✔	✔			✔
CLC 114 Contingency Contracting Officer Refresher						✔				
CLC 120 Utilities Privatization Contract Administration							✔			
CLC 125 Berry Amendment	✔		✔	✔	✔	✔	✔			✔
CLL 011 Performance Based Life Cycle Product Support (PBL)	✔	✔	✔	✔				✔		✔
CLL 036 Product Support Manager (PSM)	✔	✔	✔	✔				✔		✔
CLM 013 Work-Breakdown Structure			✔				✔	✔		
CLM 031 Improved Statement of Work	✔	✔	✔	✔	✔	✔				
CLM 032 Evolutionary Acquisition			✔				✔			
CLM 038 Corrosion Prevention and Control Overview	✔	✔	✔	✔	✔	✔	✔			✔
CLM 040 Proper Financial Accounting Treatments for Military Equipment	✔	✔	✔	✔	✔	✔	✔	✔		✔
CLM 200 Item-Unique Identification	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
CON 232 Overhead Management of Defense Contracts **(R)**		✔	✔				✔	✔		
CON 234 Joint Contingency Contracting Course **(R)**						✔				
CON 250 Fundamentals of Cost Accounting Standards—Part I **(R)**		✔	✔				✔	✔		

CON 251 Fundamentals of Cost Accounting Standards—Part II **(R)**		✔	✔				✔	✔		
CON 260A The Small Business Program, Part A									✔	
CON 260B The Small Business Program, Part B **(R)**									✔	
GRT 201 Grants and Agreements Management **(R)**		✔					✔			
HBS 433 Presentation Skills	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
HBS 440 Team Leadership	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
HBS 441 Team Management	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
LOG 235 Performance-Based Logistics	✔	✔	✔	✔				✔		✔

Education

Graduate studies in business administration or procurement

Experience

Two (2) additional of contracting experience

Notes:

1 The Core Certification Standards section lists the training, education, and experience REQUIRED for certification at this level.

2 "(R)" following a course title indicates the course is delivered as resident based instruction.

5 When preparing your IDP, you and your supervisor should consider the training, education, and experience listed in the Core Plus Development Guide at this and the lower level(s) if not already completed.

12 See 10 U.S.C. 1724 exempts DoD GS-1102 series employees and military equivalents serving in the DoD on or before 30 Sep 2000; contracting officers with authority to award in excess of the SAT serving on or before 30 Sep 2000; as well as members of the Contingency Contracting Force from the requirement for a Baccalaureate degree.

14 Workforce members assigned to the position(s) identified in the Unique Position Training Standards section should meet the training standard(s) identified within 6 months of assignment.