



DEFENSE ACQUISITION UNIVERSITY EMPLOYEE SELF-ASSESSMENT

RQM 310 - Advanced Concepts and Skills for Requirements Management

Note:

- Provide a justification(s) package referencing the numbered outcomes as appropriate on separate paper.
- Only the numbered outcomes (bold font) need to be addressed.
- The enablers (indented if specified) are provided to ensure the outcome is sufficiently addressed.
- The **Achieved** column is for use by the initial (functional) evaluator.
- Attach this guide with the justification to the DD form 2518 for a complete package.

150201

Outcomes and Enablers		Achieved?	
		Yes	No
1	Summarize the relationship between JCIDS documents and the phases and milestones of the Defense Acquisition System (DAS) along with the strategic documents that guide the process		
	Identify JCIDS documentation as related to seven of the decisions and five of the phases in in the Defense Acquisition System (DAS)		
	Describe three current strategic guidance documents		
2	Summarize analytical approaches that identify capability requirements and gaps and their recommend non-materiel and materiel approaches along with recommend JCIDS actions		
	Differentiate capability requirements analysis approaches		
	Summarize the essential characteristics & qualities of CBAs		
	Summarize the major tasks of an effective CBA effort		
	Explain CBAs & their relation to the DOTmLPP-P Change Recommendation (DCR) & Initial Capabilities Document (ICD)		
3	Examine JCIDS documents to determine compliance with applicable guidance		
	Explain the ICD's role in communicating analysis findings		
	Compare and contrast existing ICDs to current guidance		
4	Evaluate an ICD against applicable guidance		
	Critique an ICD using guidance from the JCIDS Manual		
5	Explain how the AoA supports DoD's three Decision Support Systems		
	Explain Statute and policy		
	Recognize Perspective on what an ideal AoA provides		
	Recognize Best Practices		
	Describe an AoA Study Team		
6	Determine the key Requirements Manager activities leading up to the MDD and activities that follow from the MDD through Milestone A		
	Explain the inputs to and outputs from a Materiel Development Decision (MDD) to include what is approved in an MDD		
	Recognize differences in an Information System (IS) ICD		
	Summarize the purpose and major activities that take place during the Materiel Solutions Analysis (MSA) phase and the links between those activities		
	Explain the Milestone A decisions and approvals		
7	Explain the framework for capability affordability to include PPBE and its sub-processes		
	Summarize the major activities of the PPBE process		
	Distinguish between the 4 PPBE phases		
	Explain FYDP, MFP, Program Elements		
	Identify how strategic guidance affects the PPBE process		
	Analyze related elements that impacts program resourcing		
	Explain the Resource Allocation Process		
8	Determine the major requirements management activities during the acquisition process from Milestone A to Milestone B		
	Explain the purpose and major activities of the Technology Development phase and the links between those activities		
	Describe the decisions the Milestone Decision Authority (MDA) makes and the items the MDA approves at Milestone B		
9	Demonstrate the proper format of performance attributes and KPPs		
	Identify the characteristics of a well written KPP		



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	Identify mandatory KPPs		
	Distinguish KPPs for clarity, achievability and resourcing		
	Illustrate examples of requirements creep		
	Explain the relationships of the KPPs and KSAs to Measures Effectiveness (MOEs), Measures of Performance (MOPs), and Measures of Suitability (MOSSs)		
10	Explain the elements of a CDD		
	Explore the linkages between ICD, CDD and CPD		
	Given (Provided) CDD data, critique (interpret) KPPs for clarity		
11	Describe Urgent and Emergent Operational Need situations, procedures, and lessons learned		
	Recognize situations that call for a Rapid Response		
	Describe the 3 requirements development lanes of Urgent, Emergent, and Deliberate		
	Describe the method/format Sponsors use to submit urgent needs		
	Describe actions to transition a Rapid Response into a Normal Acquisition Program		
12	Describe the DOTmLPF-P Process		
	Recognize situations that could include Non-Materiel Solutions		
	Describe the DCR process in JCIDS		
13	Discuss the environment and outside influences that impact the requirements manager		
	Recognize potential problems that could impact a program		
	Identify pitfalls a requirements manager should avoid		
	Recognize remedies to reduce the impact of outside influences		
14	Assess (Identify) the major requirements management activities during the acquisition process from Milestone B to Initial Operational Capability		
	Explain the purpose and major activities of the Engineering and Manufacturing Development phase and the Production and Deployment phase		
	Describe the decisions and approvals that take place at the Post-CDR Assessment, Milestone C, and the Full-Rate Production Decision Review		
15	Through "role playing", student will analyze and debate how to successfully navigate the JCIDS process through proper communication channels		
16	Given previously approved ICDs and an instructor panel, the student will critique for completeness, analysis, resource timing and quality		
17	Develop recommendations, based on group synthesis of JCIDS documents, how Requirements Managers can effectively interface with the Defense Acquisition Management System to bring about desired results		
18	Given previously approved ICDs and guest speakers, the student will critique for completeness, analysis, resource timing and quality		