



## DEFENSE ACQUISITION UNIVERSITY EMPLOYEE SELF-ASSESSMENT

### PMT 257 - Program Management Tools Course, Part II

Note:

- Provide a justification(s) package referencing the numbered outcomes as appropriate on separate paper.
- Only the numbered outcomes (bold font) need to be addressed.
- The enablers (indented) are provided to ensure the outcome is sufficiently addressed.
- The **Achieved** column is for use by the initial (functional) evaluator.
- Attach this guide with the justification to the DD form 2518 for a complete package.

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<b>Outcomes and Enablers</b>		<b>Achieved?</b>	
		<b>Yes</b>	<b>No</b>
<b>1</b>	<b>Generate program solutions and documents using program management tools and techniques in an acquisition program scenario.</b>		
	Using scenario documentation: develop a Team Charter for an Integrated Product Team (IPT) describing the team's purpose, goals, roles, operating agreements and critical success factors		
	Using a list of product office personnel, construct an IPT addressing both personnel availability and background/experience		
	Given market research and company data, assess technology maturity to determine technology readiness levels		
	Using product office documentation; select cost, technical, and schedule criteria to evaluate system alternatives		
	Using product cost, technical, and schedule data; evaluate alternatives to determine an order of preference		
	Given revised scenario data, re-evaluate alternatives to determine a recommended alternative		
	Given a simulated contractor's schedule and supporting documentation, analyze them to identify errors		
	Using scenario documentation, apply risk management processes to identify and analyze risks, and propose mitigation plans		
	Given Earned Value Management (EVM) data, analyze it to determine project status		
	Provided additional EVM data, evaluate it to detect trends in contractor performance		
	Using EVM data, assess contract performance, to identify significant risks, issues, and recommended courses of action		
	Provided simulated contractor cost data and guidance, use cost estimating techniques and factors to develop a detailed cost estimate		
	Given scenario information, prepare an information issue paper to document results of issue analysis		
	Given a project risk occurrence, apply problem solving tools to determine a recommended course of action		
	Using results of issue analysis, develop a decision briefing to justify a recommended course of action		
	Given sample risk management software tools, compare their features to determine their advantages and disadvantages		
	Given a scenario, apply project management tools to generate project documentation		