

Individual Objective Assessment Plan (IOAP) v1.1

Course ID: GRT 201
Course Title: Grants and Agreements Management

Version: 1.1
Date: February 13, 2013

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<p>Levels of Cognitive Complexirty</p> <p>1 Knowledge</p> <p>2 Comprehension</p> <p>3 Application</p> <p>4 Analysis</p> <p>5 Synthesis/Evaluation</p> <p>Assessment Scoring Instrument(s)</p> <p>OS Objective score sheet/answer key</p> <p>IO Instructor Observation Checklist</p> <p>AR Assessment Rubric</p> <p>PC Participation checklist</p> <p>PA Peer assessment</p>	<p>Assessment Method(s)</p> <p>MC Multiple Choice</p> <p>AC Alternative Choice (e.g. True/False)</p> <p>MA Matching</p> <p>FI Fill-in/Completion/Short Answer</p> <p>ES Essay</p> <p>CS Case Study</p> <p>CI Critical Incident</p> <p>PE Practical Exercise</p> <p>SI Simulation</p> <p>RP Role Play</p>
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Course Learning (Performance) Objectives

Assessment Strategy

Lesson / Module #		<i>List each TLO/PLO followed by its enabling learning objectives on separate lines.</i>	<u>Level of Cognitive Complexity</u>	Assessment Method(s)	Assessment (Scoring) Instrument(s)
1	TLO	Given reading materials, discuss historical and current laws applicable to grants and agreements.	2	MC, PE	IO, OS
	ELO	Identify historical conditions leading up to the use and definition of assistance instruments.	2	MC, PE	IO, OS
	ELO	Describe current laws applicable to grants and agreements.	2	FI, MC, PE	IO, OS
2	TLO	Given a scenario, select the most appropriate instrument (grant, agreement, other assistance document, or procurement contract) in accordance with applicable laws, regulations, and other appropriate references.	5	DS, PE, MC	IO, OS
	ELO	Identify the qualitative differences and similarities between assistance and acquisition, including their different purposes (support or stimulation of public purposes vs. acquiring goods and services for the direct benefit of the Government).	2	DS, AC	IO, OS
	ELO	Describe the differences among types of assistance and acquisition instruments.	2	DS, AC	IO, OS
	ELO	Describe the appropriate legal frameworks for assistance and acquisition and the significance of different sources of authorities and requirements (e.g., statutes, Executive orders, and regulations).	2	AC	IO, OS
	ELO	Explain the grants officer's need for delegated statutory authority for assistance.	2	MC, AC	IO, OS
	ELO	Evaluate specific situations to decide whether to use a grant, agreement, or procurement action	5	MC, AC	IO, OS
3	TLO	Given applicable Federal statutes, DoD regulations, and a scenario, select the appropriate steps for a specific non-procurement instrument during the pre-award assistance process	3	CS	IO, OS

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	ELO	Identify the program requirements.	2	CS	IO, OS
	ELO	Discuss fiscal law considerations	2	CS	IO, OS
	ELO	Discuss the range of potential instruments	2	AC	IO, OS
	ELO	Determine requirements for competition.	3	AC	IO, OS
	ELO	Determine who may be eligible to compete	3	CS,AC	IO, OS
	ELO	Identify evaluation criteria.	3	MC	IO, OS
	ELO	Develop the technical evaluation process	3	MC	IO, OS
	ELO	Establish the schedule and process for award	3	MC	IO, OS
	ELO	Prepare instructions for applicants	3	CS	IO, OS
	ELO	Prepare for publication of a program announcement	3	CS	IO, OS
	ELO	Define the roles and responsibilities for evaluation and selection of potential recipient for award of a non-procurement instrument.	2	MC	IO, OS
4	TLO	Given applicable Federal statutes, DoD regulations, and scenario, select the appropriate steps for a specific non-procurement instrument during the award phase	3	CS	IO, OS
	ELO	Select the appropriate instrument	3	cs	IO, OS
	ELO	Discuss the process for verifying recipient qualifications	2	MC	IO, OS
	ELO	Perform a budget review and cost analysis.	3	CS, MC	IO, OS
	ELO	Select the terms and conditions with post-award implications.	3	MC	IO, OS
	ELO	Discuss post-award administration responsibilities	2	CS, MC, AC	IO, OS
	ELO	Describe the process for awarding a document	2	CS, AC	IO, OS
5	TLO	Given applicable Federal statutes, DoD regulations, and scenario, select the appropriate steps for a specific non-procurement instrument during the post award phase.	3	CS	IO, OS
	ELO	Discuss the role of the Business Advisor during the post-award phase.	2	CS	IO, OS
	ELO	Explain cognizant Agency functions	2	CS	IO, OS
	ELO	Describe the post-award review and planning process	2	CS	IO, OS
	ELO	Explain the financial processes in support of the assistance program.	2	CS	IO, OS
	ELO	Identify Government responsibilities for monitoring program reports.	2	CS	IO, OS
	ELO	Discuss the procedures for invention and innovation disclosures.	2	CS	IO, OS
	ELO	Explain Government responsibilities for property administration.	2	CS	IO, OS
	ELO	Explain Government responsibilities for performing system reviews.	2	CS	IO, OS
	ELO	Explain Government responsibilities for functions related to indirect cost (IDC) rates.	2	CS	IO, OS
	ELO	Explain Government responsibilities for providing assistance in audit resolution	2	CS	IO, OS
	ELO	Identify Terminations referencing DoDGARS Section 32.61 a, Enforcement DoDGARS Section 32.62	2	CS	IO, OS
	ELO	Explain Government responsibilities in managing the close-out process.	2	CS	IO, OS

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6	TLO		Given an objective (Congressional, public benefit, or other) and request for Government support (money, technology, data, cost sharing, or other resources), justify the appropriate action for Government involvement (grant, agreement, Technology Investment Agreement (TIA), or other transaction).	5	CS, FI	IO, OS
		ELO	Discuss the historical background, legal authorities, and DoD guidance for TIAs.	2	CS, FI	IO, OS
		ELO	Describe the characteristics of instruments other than grants, contracts, and cooperative agreements (i.e., "other transactions" or OTs).	2	CS, FI	IO, OS
		ELO	Describe the steps to take before using assistance Ots other than TIAs.	2	CS,FI	IO,OS
		ELO	Explain the characteristics of TIAs and the authorities for use.	2	CS, FI	IO, OS
		ELO	Describe situations for which TIAs are appropriate.	2	CS, FI	IO, OS
		ELO	Explain when to use an expenditure-based versus a fixed-support TIA.	2	CS, FI	IO, OS
		ELO	Explain the differences in flexibility between TIAs and other assistance instruments.	2	CS, FI	IO, OS
		ELO	Explain differences in preparing the announcement between TIAs and other assistance instruments.	2	CS, FI	IO, OS
		ELO	Explain differences in the pre-award business evaluation between TIAs and other assistance instruments.	2	CS, FI	IO, OS
		ELO	Explain differences in the award phase between TIAs and other assistance instruments.	2	CS, FI	IO, OS
		ELO	Explain differences in post-award administration between TIAs and other assistance instruments.	2	CS, FI	IO, OS