



DEFENSE ACQUISITION UNIVERSITY EMPLOYEE SELF-ASSESSMENT

CON 260A - The Small Business Program – Part A

Note:

- Provide a justification(s) package referencing the numbered outcomes as appropriate on separate paper.
- Only the numbered outcomes (bold font) need to be addressed.
- The enablers (indented if specified) are provided to ensure the outcome is sufficiently addressed.
- The **Achieved** column is for use by the initial (functional) evaluator.
- Attach this guide with the justification to the DD form 2518 for a complete package.

130823

Outcomes and Enablers		Achieved?	
		Yes	No
1	Given an overview and historical perspective of the small business program, recognize those factors that shaped and govern the SB program.		
	Identify the major laws, Executive Orders, and other policies that define the small business program.		
	Identify the major regulations and other policies that govern the small business program.		
2	Using applicable government regulations and guidance, recognize the various duties and responsibilities of the small business professional in implementing the SB program.		
	Identify the Small Business Professional's role in goal development.		
	Identify the Small Business Professional's role in developing outreach programs.		
	Identify the Small Business Professional's advocacy role throughout the acquisition process.		
	Identify the Small Business Professional's role in conducting the training program for internal and external stakeholders.		
3	Given a specific requirement, determine if a business is small as defined by federal law.		
	Identify the criteria that define a small business		
	Identify the different categories of small businesses		
	Describe the laws, policy, and directives that govern implementation of the small business programs in the acquisition process		
	Identify industry requirements in size status certifications in accordance with FAR 19.302		
	Identify procedures in protesting a small business' size representation		
	Define SBA small business size standards		
	Identify the size standard for a specific requirement		
	Identify the NAICS code appeals process		
	Describe the effect of teaming arrangements on size standard determinations		
4	Given a requirement, determine market research to the extent needed to maximize small business participation at the prime and subcontracting levels.		
	Define market research		
	Describe the 2 types of market research		
	Identify methods for effective market research.		
	Identify the types of Integrated Product Teams (IPTs) used for market research		
5	Given a proposed acquisition and market research results, select the appropriate acquisition strategy that maximizes small business participation at the prime and subcontracting levels.		
	Explain Small Disadvantaged Business (SDB) and Small Business Administration (SBA) Section 8(a) Authority and procedures.		
	Explain the HUBZone procedures.		
	Explain the SDVOSB procedures.		
	Explain the WOSB procedures		
	Explain other small business set-aside procedures.		
6	Given the need to develop small businesses, identify the applicable small business special programs/ initiatives.		
	Identify the Indian Incentive Program.		
	Identify the Department of Defense's Mentor-Protégé Program.		
	Identify the SBIR/STTR Program.		
7	Given responses to a solicitation, describe the Small Business Administration's (SBA's) role in the award decision-making process		
	Identify the roles and responsibilities of the SBA's Procurement Center Representatives (PCR).		



DEFENSE ACQUISITION UNIVERSITY EMPLOYEE SELF-ASSESSMENT

CON 260A - The Small Business Program – Part A

Note:

- Provide a justification(s) package referencing the numbered outcomes as appropriate on separate paper.
- Only the numbered outcomes (bold font) need to be addressed.
- The enablers (indented if specified) are provided to ensure the outcome is sufficiently addressed.
- The **Achieved** column is for use by the initial (functional) evaluator.
- Attach this guide with the justification to the DD form 2518 for a complete package.

130823

	Identify the roles and responsibilities of the SBA's Commercial Market Representatives (CMR).		
	Identify the roles and responsibilities of the SBA's Certificate of Competency (COC) Specialists.		
	Describe the SBA's COC procedures.		