



DEFENSE ACQUISITION UNIVERSITY

CMC 202 - Advanced Contract Administration Topics

160721

Course Learning/Performance Objectives followed by its enabling learning objectives on separate lines if specified.

1	Given scenarios and/or case studies related to requesting general payment support from a contractor, Defense Finance and Accounting Service (DFAS), or customer, resolve the processes for assignment of claims, provision of Invoice, Receipt, Acceptance, and Property Transfer (iRAPT), support to contractors, and resolving issues that might preclude payment of a contract.
	Resolve assignment of claims processing procedures using a sample Step Action Plan and Flowchart.
	Reconcile the steps to providing Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT) support to contractors.
	Explain how to resolve issues precluding payment.
	Describe payment withholds procedures when presented with situations requiring ACO determination.
	Determine the cash management procedural steps when presented with situations in which the ACO must act.
2	Given a scenario involving a Military Interdepartmental Purchase Request (MIPR) or an Over & Above Work Request (OAWR), explain how to process the effort in accordance with the appropriate Federal Regulation.
	Explain how DD Forms 448 and 448-2 are used to process a Military Interdepartmental Purchase Request (MIPR).
	Explain how DD Form 1155 is used when accessing by Military Interdepartmental Purchase Request (MIPR)-approved funding.
	Identify the characteristics and/or contents of a contract containing Over and Above (O&A).
	Recognize the process of creating a definitization contract modification using the Modifications and Delivery Orders (MDO) eTool.
3	Given a scenario when a contract has current fiscal year canceling funds, explain what actions are required to minimize the loss of "At Risk" canceling funds, reduce excess and/or unliquidated obligated (ULO) funds throughout the life of the contract, and when obligated funds are identified to cancel within the current fiscal year.
	Translate the long line of accounting in a sample contract to determine if/when funds are slated to cancel. (3)
	Differentiate between current, expired, and canceled funds and remaining and excess funds.
	Identify "at risk" funds in a sample contract.
	Reconcile the steps required to notify key stakeholders of "at risk" funds, including the Procuring Contracting Officer (PCO), the contractor, other customers, and all other services as warranted.
	Calculate date(s) to cancel funds given sample contract data.
4	Given scenarios and/or case studies related to a contractor owing the Government money, explain the processes for resolving a demand for payment.
	Calculate the amount due the Government when a contractor owes the Government money.
	Outline the requirements for a demand for payment letter to be sent to the contractor.
	Explain the deferment collection of payment processes.
	Explain the Contract Disputes Act (CDA).
	Describe the contractor bankruptcy process when the Government is owed money.
5	Given the condition requiring a voluntary refund, explain what is required to process the refund.
	Complete required documentation for soliciting voluntary refunds, including DD Form 1131 and DFAS Memorandum.
	Describe the process for acceptance of unsolicited voluntary refunds.
	Reconcile the steps required to receive solicited or unsolicited voluntary refunds.