



DEFENSE ACQUISITION UNIVERSITY EMPLOYEE SELF-ASSESSMENT

ACQ 265 - Services Acquisition

Note:

- Provide a justification(s) package referencing the numbered outcomes as appropriate on separate paper.
- Only the numbered outcomes (bold font) need to be addressed.
- The enablers (indented if specified) are provided to ensure the outcome is sufficiently addressed.
- The **Achieved** column is for use by the initial (functional) evaluator.
- Attach this guide with the justification to the DD form 2518 for a complete package.

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Outcomes and Enablers		Achieved?	
		Yes	No
1	Given access to online resources, the student will assess the importance of the Planning phase as outlined in the Guidebook for Services Acquisition		
	Describe the importance of the Planning Phase		
	State a "team vision" and organization structure for your team project		
	Show how the importance of stakeholder analysis shapes requirements		
	Identify what type of information is needed from Market Research		
	Breakdown the elements of a project and communications plans		
	Describe how Industry decides how to bid or not bid on government proposals		
2	Given access to online resources, the student will design an effective requirements documents as outlined in the Guidebook for Services Acquisition		
	Describe the risk areas of a performance requirement		
	Show the difference between a Performance Tasks, Performance Standards and Acceptable Quality Level		
	Apply the use of ARRT to develop the requirement and inspection elements of a service requirement		
	Define the elements of a PWS		
	Analyze strengths and weaknesses of different contract types and incentives		
	Examine the role of risk in determine contract types		
	Examine evaluation criteria for evaluating contract proposals		
3	Given access to online resources, the student will evaluate effective processes for selecting a contractor and assessing contract performance as outlined in the Guidebook for Services Acquisition		
	Identify the different steps in the source selection process		
	Identify the participants in the source selection process		
	Examine contractor performance in meeting mission requirements		
	Demonstrate how to foster a positive partnership with the contractor		
	Explain options for performance remediation		
	Design your performance metrics		
	Identify a performance reporting structure		
	Apply a performance reporting structure to your acquisition		