

Blackboard 8.0 Quick Reference Guide

Content Management Series

Add Bookmarks for Quick Access to Content Collection Material

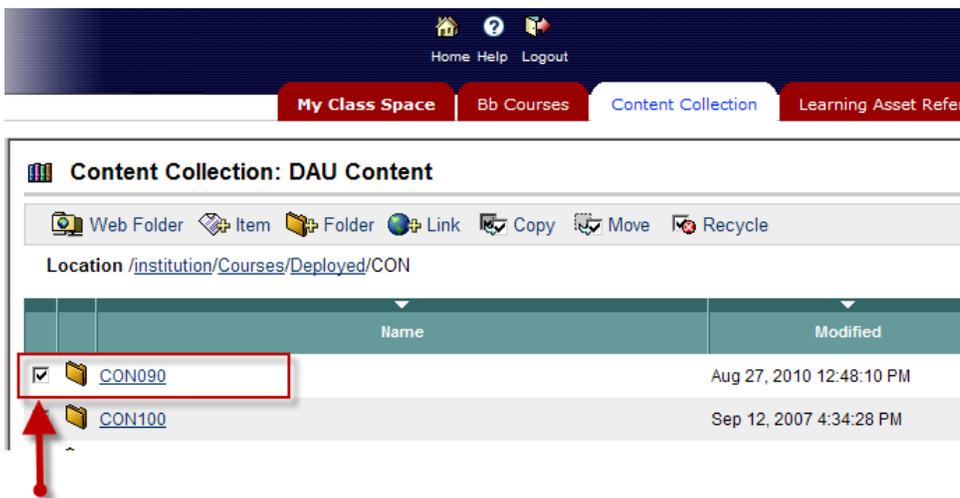
Open files or folders in Content Collection with one quick click! These bookmarks will show up on your Blackboard My Class (homepage) tab. Create, edit, or remove bookmarks at any time.

Step 1: Logon to DAU Blackboard

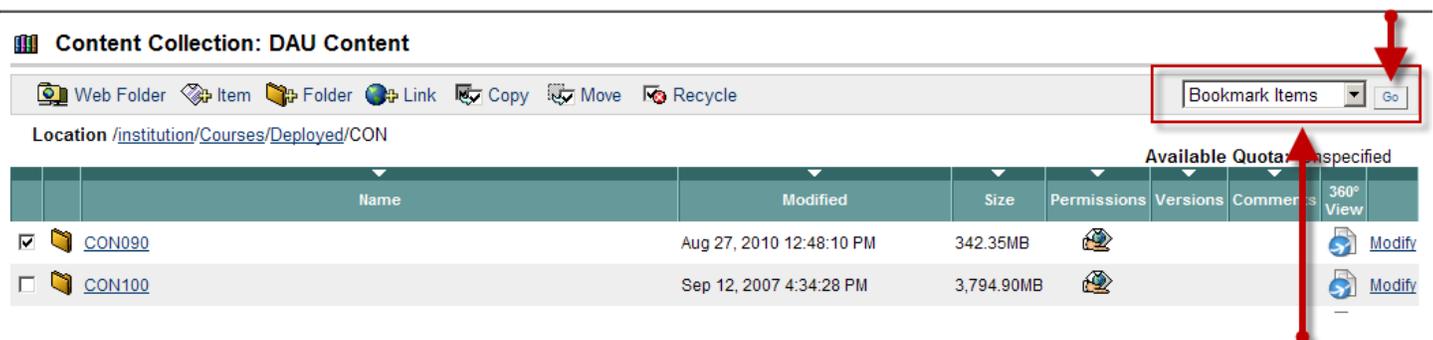
Step 2: Click on the **Content Collection** tab

Step 3: Navigate to the file or folder you want to bookmark

Step 4: Select the radio button next to the file or folder (for this example, I want to bookmark the whole CON090 folder, so I select the radio button next to CON090)



Step 5: Select the dropdown arrow on the upper right of the page, click **Bookmark Items**, Click **Go**:



Step 6: Give your bookmark a name then click **Submit**

Add Bookmark

1 Bookmark Information

*Bookmark Name: CON090 Delpoved

Bookmark Location: institution/Courses/Deployed/CON/CON090

2 Submit

Click **Submit** to finish. Click **Cancel** to quit.

Buttons: Cancel, Submit

Step 7: You will be taken into a view of all bookmarked items. Select a bookmark to be taken to content

Step 8: Bookmarks show up on the Blackboard homepage (My Class Tab):

DAU Home Help Logout

My Class Space Bb Courses Content Collection Learning Asset References System Admin

Welcome, Nicole

Welcome to DAU Blackboard

This is a Department of Defense resource that supports the Defense Acquisition Workforce and the defense acquisition community by providing access to online courses and extending the learning experience beyond the traditional classroom. A username and password are required to access these o...

Tools

- Announcements
- Calendar
- Tasks
- View Grades

Content Collection: Bookmarks

Bookmark Name
xCON090 Delpoved
xDeployed Courses

Help

BBASSIST@DAU.MIL provides DAU faculty and Staff assistance

- Technical Issues
- Request Training / Questions
- Request Account / Reset Password

Click to be taken directly into Content Collection Folder